

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833

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BOARD OF SELECTMEN MEETING MINUTES

Memorial Town Hall

2/25/13

7:00 PM – General Meeting

3rd Floor Meeting Room

Selectmen Present: Philip Trapani; Gary Fowler; Stephen Smith

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent: C. David Surface, Chairman; Stuart M. Egenberg, Clerk

Warrant & Minutes

Warrant to be signed

Pledge of Allegiance

Minutes of February 11, 2013

Mr. Smith moved to approve the minutes of February 11, 2013. Mr. Fowler seconded the motion. Mr. Fowler stated that Mr. Trapani had stated he and Mr. Smith were not present at January 28th meeting on page 2. Ms. Pantano to make the change in the minutes

Motion was approved by a unanimous vote.

Board Business

Request from the Greater Haverhill Chamber of Commerce for a 1-Day All Alcohol Liquor License for Friday, March 1, 2013 at Nunan's Florist & Greenhouses.

Sven A. Amirian, President of Greater Haverhill Chamber of Commerce was present. Mr. Amirian stated that the chamber is working with Georgetown Bank & Nunan's for a Caribbean Escape event. He explained the event and that they have an insurance certificate for the event. He stated that the event is for consumers and businesses. Mr. Fowler stated that this is new an All Alcohol one-day license. He stated that they have usually only had wine and beer. He asked about the Butlers & Bars that they are using for the alcohol. Mr. Amirian gave background on the company and that they have used them before for other events with no problems. Mr. Smith asked what the goal is for the event. Mr. Amirian stated Nunan's has been a member of their organization for a while and this will highlight their business and Georgetown Bank. He stated that it is an opportunity for other businesses to meet and greet. Mr. Smith asked attendance. Mr. Amirian stated that they only expect 50 to 75 attendees and that this is a small event. Mr. Trapani asked the age of attendees. Mr. Amirian stated that there will be a variety but the average age of attendees would be in the 50-55 year old range.

Mr. Trapani stated that he sees this as a good opportunity for the town. Mr. Smith asked if this has been advertised already. Mr. Amirian explained the advertising that they have

done. Mr. Trapani stated that he and Mr. Fowler attended a recent event at Nunan's and it was well done at this venue. Mr. Fowler asked about the free drink with admission. Mr. Amirian stated that they checked with ABCC and it is consider part of the admission charge. Ms. Pantano stated that she checked with ABCC and they were okay with this as long as an admission fee was charged.

Mr. Smith moved to grant a *One-Day All Alcohol License to the Greater Haverhill Chamber of Commerce for the Caribbean Escape event on Friday, March 1, 2013 from 6:30-10:00PM at Nunan's Florist & Greenhouses, 269 Central Street.* Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Request from Georgetown Athletic Association Baseball/Softball to hold their Annual Opening Day Parade on Sunday, April 28th

Mr. Trapani stated that he asked Ms. Pantano to check with Chief Mulligan if he was okay with the parade. Ms. Pantano stated that Chief Mulligan stated that he was okay with the parade and would work with GAA.

Mr. Smith moved to approve the *GAA Baseball/Softball Annual Opening Day Parade on Sunday, April 28th.* Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Request from The Holocaust Center Boston North, Inc to proclaim April 7-13, 2013 as the "Days of Remembrance"

Mr. Smith moved to proclaim *April 7-13, 2013 as the "Days of Remembrance"*. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.
Mr. Fowler stated that the board should recognize the "Days of Remembrance" at their meeting Monday, April 8th.

CORRESPONDENCE

Notice from the Town Clerk of the resignation of Alan Aulson Jr. from the School Building Committee

Mr. Trapani thanked Mr. Aulson for his time and work on the School Building committee.

Board Business

Synthetic Turf Advisory Committee request to present findings of turf project

Mr. Trapani stated that the STAC committee will be coming into the next meeting.

Special Town Meeting Warrant

Mr. Smith moved to open the *Special Town Meeting Warrant for May 6, 2013.* Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Farrell stated that Article 3 is to make adjustments to the FY13 budget if needed. He stated Article 2 & 3 is from a new law that allows towns to create a fund to pay accrued liabilities such as sick time or vacation time. He stated that approving the fund at the STM allows the Town to have funds to use this year. He stated that we know we will

have a retirement this year and we know the accrued liability amount. He stated that he would like to fund with free cash. He stated that this would be good to do on an annual basis so we do not look at a \$10 to \$15K deficit. Mr. Trapani asked how this would be set up. Mr. Farrell stated that this would be a reserve fund. Mr. Trapani asked if the funds would be invested. Mr. Farrell stated that funds would be invested the same as all other funds.

Mr. Smith moved to add *Article 1: Creation of a Reserve Fund for Accrued Liabilities (STM5/13-01)* to the Special Town Meeting Warrant. Mr. Fowler seconded the motion.

Mr. Fowler asked if the Stabilization Fund could be used for this purpose. Mr. Farrell stated that it could not as to take funds from the Stab Fund needs a two thirds vote at Town Meeting and if it was not approved you would still need to pay. Mr. Farrell explained how the fund would be used to pay out accrued sick time, vacation time, etc. Mr. Fowler asked if they can work to limit the accrued liabilities. Mr. Farrell stated that during union negotiations they did get some concessions to reduce some liabilities.

Motion does not pass 2-1 vote.

Mr. Trapani stated that Article 2: Reserve Fund for Accrued Liabilities Appropriation (STM5/13-02) will not be needed without Article 1.

Mr. Smith moved to add *Article 3: Adjustments to the Fiscal Year 2013 operating budget (STM5/13-03)* to the Special Town Meeting Warrant. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Trapani asked if Mr. Fowler and Mr. Farrell could get together and discuss Article 1 and 2. Mr. Fowler stated that he is concerned if funded than the liabilities could be worse.

Mr. Smith moved to close the *Special Town Meeting* warrant for Monday, May 6, 2013. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Review Warrant

Mr. Trapani asked which articles are new. Mr. Farrell went over the articles that are new Fire Dept Enterprise Fund creation and Appropriation, Local Option Meals excise, OPEB Trust Fund. He stated that the Local Option Meals Excise could be used to fund the OPEB .75 meal tax. He stated that the town would have received \$56,170 in 2012 and in 2013 could be \$60,000. He stated that no contiguous towns have enacted the tax but outer towns have such as North Andover, Ipswich, Haverhill, Newburyport, and Wenham.

Mr. Trapani stated that the Historical Commission may have an article to fund a flag and monument for the Merchant Marines that was overlooked in the original plan. Mr. Farrell stated that he discussed this today and he will find out if there are still funds in the original appropriation to pay for this. He stated that an article may not be needed.

Mr. Farrell stated that they will hold another CIP meeting on Wednesday to discuss capitol items and are hoping to have a quorum.

Mr. Fowler asked about the Fire Dept Enterprise Fund and who would oversee the Fund. Mr. Farrell stated that it would be the Board of Selectmen who would oversee the Fund. Mr. Trapani stated the DOR required this fund to be set up.

Mr. Farrell stated that there are also two Street Acceptance articles from the Planning Board.

Close the Warrant for the Annual Town Meeting May 6, 2013

Mr. Smith moved to close the Annual Town Meeting Warrant for Monday, May 6, 2013. Mr. Fowler seconded the warrant.

Mr. Fowler asked if they need to close the warrant if they will be opening again anyway. Mr. Farrell stated that the warrant has been open for 6 weeks which has allowed any petitioners to add an article but once it is closed no more petitions can be added. He stated that this is consistent with the board's policy.

Motion was approved by a unanimous vote.

Selectmen's Report

Mr. Trapani stated that they have a request for an appointment of Lillibeth Weis to the Conservation Committee. He asked that Ms. Weis be invited to the next BoS meeting so they can meet her before the appointment is made.

Town Administrator's Report

Budget update

Mr. Farrell stated that the current budget is on track and at 58% of year slightly ahead for revenue and ahead for spending but this is as usual. He stated that the board already voted to deficit spend the Snow and Ice account and this warrant puts the fund in deficit. He stated that they are not in bad shape being the end of February and that they usually are at this point in January.

State of the Town

Mr. Trapani stated that it is time for the State of the Town and this gives the departments and opportunity to come in and give their goals and objectives for FY14. He stated that Monday, April 8th at 6PM would be the State of the Town. He stated that last year they had a Q & A and we will see if we do this again.

Mr. Trapani stated that Elections this year will be held on Tuesday, April 30th with the State Primary and Town Election the same day.

Mr. Trapani stated that the ATM will be held on Monday, May 6, 2013.

Appointments & Approvals

Request from the School Building Committee to appoint Peter Lucia, Principal of the Middle/High School to the School Building Committee. (Term to expire June 30, 2013)

Mr. Smith moved to appoint Peter Lucia, Principal of the Middle/High School to the School Building Committee as a non-voting member. No second the motion was not approved.

Next Meeting

Monday, March 11, 2012 at 7:00PM, Town Hall, 3rd Floor meeting room

Mr. Smith moved to adjourn. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 8:00 PM.

Minutes transcribed by J. Pantano